



INTERNAL & EXTERNAL ADVERT
DESIGNATION: LODGE ATTENDANT PATERSON GRADE (B2)
DIVISION: HUMAN RESOURCES
LOCATION: MIDMAR TRAINING CENTRE
POST NUMBER: 150342

TOTAL REMUNERATION PACKAGE: R 278 887,28 p/a

The KwaZulu-Natal Nature Conservation Board, trading as Ezemvelo KZN Wildlife, is a PFMA Schedule 3C public entity established in terms of the KwaZulu-Natal Nature Conservation Management Act (Act No. 9 of 1997).

THE ENTITY:

The entity is responsible for the management of nature conservation within the Province of KwaZulu-Natal including protected areas as well as the development and promotion of ecotourism and facilities within the protected areas. Ezemvelo KZN Wildlife wishes to appoint suitable candidates for the position Lodge Attendant.

PURPOSE OF THE JOB:

To provide hosting duties by ensuring that facilities (chalets, offices, classrooms, ablution blocks) are cleaned and meals prepared.

QUALIFICATIONS

- Grade 12
- Skills Programme/ National Certificate in Accommodation Services
- Cooking Course is desired

EXPERIENCE

- 1-2 years' experience as a cook is essential
- 1-2 years' experience in the hospitality industry, specifically housekeeping experience is essential

KEY PERFORMANCE AREAS

- Accommodation Services
- Cooking Duties
- Laundry Service
- Occupational Health and Safety Act Compliance
- Ensure organizational resources are looked after and maintained effectively

KEY COMPETENCIES REQUIRED

- Housekeeping knowledge
- Basic knowledge of the OHSA
- Culinary knowledge
- Communication skills
- Customer oriented
- Responsible and trustworthy

DIRECTIONS TO APPLYING CANDIDATES:

The following **mandatory documents** must be submitted.

- a) Fully completed EZEMVELO Application Form for Employment (available from <http://www.kznwildlife.com/careers>)
- b) Applications with no EZEMVELO Application Form and incomplete forms **will not** be considered.
- c) Only shortlisted candidates will be required to submit certified application supporting documents including qualification certificates, Driver's License, Identity Document (ID) etc.
- d) Applicants who have applied before in 2023 must re-apply

The appointment to the post is subject to a positive outcome obtained from all verifications in relation to the position advertised.

- Emailing Ezemvelo application form directly to Recruitment.HR@kznwildlife.com
- Submit a hardcopy application to one of the Designated Online Application Centres (DOACS)

For any queries relating to this job-application please contact **Mondli Mkhwanazi** on **033 845 1981** during office hours.

Closing Date: 04 March 2025

Applications received after the closing date will **not** be considered. Applicants not contacted within 30 days of the advertisement closing date should consider their applications unsuccessful.

Selection will be made in terms of the Organization's Employment Equity Plan and Preference will be given to members of designated groups. Ezemvelo KZN Wildlife reserves the right not to make the appointment towards this post.