



**ADVERT
FIXED TERM CONTRACT 2 YEARS & 3 MONTHS
INVASIVE ALIEN SPECIES PROJECT MANAGER
PARTNERSHIPS AND PROJECTS
UMKHANYAKUDE DISTRICT**

TOTAL REMUNERATION PACKAGE: R 376 413 per annum

The KwaZulu-Natal Nature Conservation Board, trading as Ezemvelo KZN Wildlife, is a PFMA Schedule 3C public entity established in terms of the KwaZulu-Natal Nature Conservation Management Act (Act No. 9 of 1997).

THE ENTITY:

The entity is responsible for the management of nature conservation within the Province of KwaZulu-Natal including protected areas as well as the development and promotion of ecotourism and facilities within the protected areas. Ezemvelo KZN Wildlife wishes to appoint a suitable candidate for the position of Invasive Alien Species Project Manager.

PURPOSE OF THE JOB:

To efficiently and effectively monitor the clearing of invasive alien species clearing operations in protect areas, including monitoring of budgets and maintaining relationships with stakeholders.

QUALIFICATIONS

- National Diploma in Natural Sciences (Conservation, Forestry, Environmental Management)
- Degree in Natural Sciences (Conservation, Forestry or/Environmental Management) is desired
- Valid Code B Driver's Licence

EXPERIENCE

- 3 years invasive alien species programme management experience is mandatory
- 4 years relevant experience, working in a Big Five Game Reserve

KEY PERFORMANCE AREAS

- Facilitate and coordinate the development of invasive alien plants clearing plans within the district.
- Ensure work starts in-field according to APO schedule.
- Ensure in-field checks regarding densities and species of an area (as per APO) are done before generating a contract with the GIS Manager
- Facilitate the creation of work opportunities, training and development of beneficiaries within the district.

- Implement the training and social responsibility plans as per APO
- Ensure administration process flow is adhered to, reporting and related functions.
- Produce a monthly workplan
- Ensure that regular stock take is conducted, and strict control is enforced regarding issuing of items
- Provide ongoing in-field training of operating standards
- Conduct regular field visits to monitor the quality of the work and progress against planned APO's and norms and standards

KEY COMPETENCIES REQUIRED

- Project Management methodologies and systems
- Monitoring and Evaluation principles
- Public Finance Management Act
- Health and Safety legislation
- Expanded Public Works Programme (Code of Good Practice for employment and conditions of work for special public works programmes)
- The National EPWP Monitoring and Evaluation Framework
- Various Environmental prescripts (e.g. NEMBA, CARA & AIS Regs of 2020)
- Basic knowledge of project management and financial skills
- Basic knowledge of contract management and herbicide application and management
- Ability to work independently and in a team, ability to work under pressure
- Analytical skills, Facilitation Skills, Relationship Building Skills, and Computer Literacy Skills
- Good Communication Skills (written and verbal), Administration Skills, Presentation Skills, and Report Writing Skills
- Honesty, integrity and innovation

All shortlisted candidates will be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated.

DIRECTIONS FOR APPLING CANDIDATES

The following **mandatory documents** must be submitted. `

- Fully completed Ezemvelo Application Form for Employment (available from <http://www.kznwildlife.com/careers>)
- Applications without Ezemvelo Application Form and incomplete forms **will not** be considered.
- Only shortlisted candidates will be required to submit certified application supporting documents, including qualifications certificates, Driver's License, Identity Document (ID) etc.

The appointment to the post is subject to a positive outcome obtained from all verifications in relation to the position advertised.

Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Ezemvelo application form directly to the following email address recruitments@kznwildlife.com.

Applicants may also visit any KZN Department's and Public Entity's Designated Online Application Centres (DOACs) where staff will assist you with applying for jobs on the KZN online e-Recruitment system or receiving your hardcopy application.

You can find the list of Designated Online Application Centers (DOACS) at www.kznonline.gov.za/kznjobs.

Please note that applicants should only use one of the following methods when applying for a post:

- either through the online e-Recruitment system,
- emailing Ezemvelo application form directly to recruitments@kznwildlife.com
- submit a hardcopy application to one of the Designated Online Application Centres (DOACS)

For any queries relating to this job-application please contact **Mr. Mondli Mkhwanazi** on **033 845 1981** during office hours.

Closing Date: 09 October 2024

Applications received after the closing date will **not** be considered. Applicants not contacted within 30 days of the advertisement closing date should consider their applications unsuccessful.

Selection will be made in terms of the Organization's Employment Equity Plan and Preference will be given to members of designated groups. Ezemvelo KZN Wildlife reserves the right not to make the appointment towards this post.